



2018-19 Campus Site Visit Grant Application

Q1 The Campus Site Visit Grant is an opportunity for small groups of UW-Madison advisors to visit other campuses with the purpose of discovering innovative advising practices, sharing ideas for improving services, and learning new approaches for helping students. Grant funding may be up to \$1,000.

Q2 How many advisors are applying for this grant?

- 1 (1)
- 2 (2)
- 3 (3)
- 4 (4)

Display This Question:

If How many advisors are applying for this grant? 1 Is Selected
Or How many advisors are applying for this grant? 2 Is Selected
Or How many advisors are applying for this grant? 3 Is Selected
Or How many advisors are applying for this grant? 4 Is Selected

Q3 *TEAM LEADER CONTACT INFORMATION/ TEAM MEMBER #1

Name (1)
Job title (2)
Department (3)
Email (4)
Phone (5)

Display This Question:

If How many advisors are applying for this grant? 2 Is Selected
Or How many advisors are applying for this grant? 3 Is Selected
Or How many advisors are applying for this grant? 4 Is Selected

Q4 TEAM MEMBER #2 CONTACT INFORMATION

Name (1)
Job title (2)
Department (3)
Email (4)
Phone (5)



Display This Question:

If How many advisors are applying for this grant? 3 Is Selected
Or How many advisors are applying for this grant? 4 Is Selected

Q5 TEAM MEMBER #3 CONTACT INFORMATION

Name (1)
Job title (2)
Department (3)
Email (4)
Phone (5)

Display This Question:

If How many advisors are applying for this grant? 4 Is Selected

Q6 TEAM MEMBER #4 CONTACT INFORMATION

Name (1)
Job title (2)
Department (3)
Email (4)
Phone (5)

Q7 Name of campus for site visit. Please note: We encourage you to select a campus that is within reasonable driving distance of UW-Madison. This grant does not cover airfare.

Q8 Date(s) or date range for visit:*Must fall between September 1, 2018 - August 31, 2019

Q9 Have you established a connection with the campus your team would like to visit?

- Yes (1)
- No (2)

Display This Question:

If Have you established a connection with the campus your team would like to visit? Yes Is Selected

Q10 Has this campus verified that they would be able to accommodate your team for your proposed visit?

- Yes (1)
- No (2)

Display This Question:

If Have you established a connection with the campus your team would like to visit? Yes Is Selected

Q11 Have they confirmed your itinerary?

- Yes (1)
- We haven't discussed the itinerary yet (2)
- We are in the process of developing an itinerary (3)

Display This Question:

If Have you established a connection with the campus your team would like to visit? Yes Is Selected

Q12 Please fill out the following information for your team's main contact at the site you propose to visit:

- Name (1)
- Job title (2)
- Department (3)
- Email (4)
- Phone (5)

Q13 Why did you team select this particular campus and what does your team hope to gain from the experience? How will the focus of the site visit address a need in the advising community? (1-2 paragraphs)

Q14 Please attach your itinerary (or proposed itinerary) for your visit:

Q15 Please upload a signed Supervisor Support Form for each team member (available on the Campus Site Visit Grant webpage). Download the form to edit. Save As "YourLastName_Supervisor Support Form."

Team Member #1

Q16 Team Member #2

Q17 Team Member #3

Q18 Team Member #4

Q19 Is your team willing to complete a summary of your trip, including what was learned and how new knowledge will be implemented in your unit(s)?

- Yes (1)
- No (2)

Q20 Will your team be willing to present your findings at the next annual Advising Conference?

- Yes (1)
- No (2)
- Maybe (3)

Display This Question:

If Will your team be willing to present your findings at the next annual Advising Conference?

No Is Selected

Or Will your team be willing to present your findings at the next annual Advising Conference? Maybe Is Selected

Q21 Participants who are selected to receive this grant are expected to work with the Office of Undergraduate Advising to share their experience and/or knowledge gained from the conference with the advising community. How will you share your learning with students, colleagues, and the larger campus community?

Q22 If possible, please encourage your unit/department to contribute funds to help the Office of Undergraduate Advising extend this grant to as many teams as possible. Additional contributions from unit's/department's are not part of the selection committee's criteria. Will your unit(s) be able to contribute professional development funds?

- Yes (1)
- No (2)
- Maybe (3)



Display This Question:

If possible, please encourage your unit/department to contribute funds to help the Office of Undergraduate Advising extend this grant to as many teams as possible. Additional contributions from... Yes Is Selected

Q23 How much will your unit/department be able to contribute?

Q24 Please complete the budget estimate below (include totals for all team members). This grant will all expenses (except airfare). Expenses must meet the requirements of the UW policies & procedures for reimbursement

Total Travel
Total Lodging
Total Meals
Total Other
Total Other
GRAND TOTAL

PREVIEW